


JEEViKA


Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar

Join a team of 6000+ committed and passionate Development Professionals.

Bihar Rural Livelihoods Promotion Society (BRLPS), an autonomous society under Rural Development Department, Govt. of Bihar has been designated as State Rural Livelihoods Mission by Rural Development Department, Government of Bihar to scale up the "JEEViKA" model in all 534 Blocks of 38 Districts in Bihar under National Rural Livelihood Mission.

So far JEEViKA has been able to reach out to nearly 1.3 **Crore rural poor households** by organizing them into **10.47 Lakh women Self Help Groups** under **69257 Village Organizations** and **1646 Cluster Level Federations**. These institutions have generated nearly **Rs. 11000 Crore** as their own fund and have leveraged more than **Rs. 35000 Crore** from the Banks.



Bring smile to the faces of poor in Bihar

Sr. No.	Position	No. of Vacancy	Remuneration (Monthly - Excluding other benefits**)
01.	District Project Manager	09	₹ 51408/- to ₹ 84830/-
02.	Manager - Livestock	29	₹ 36101/- to ₹ 50040/-

Note:

1. Official website <https://brlps.in> may be visited and click on "Career" to apply online and to know detailed eligibility criteria and other details including category of vacancies. All communication will be made through website only.

2. The interview may be spilled over to the next day depending upon the number of candidates to be present on the scheduled day of the interview. Therefore, candidates should be prepared to be available for an interview for the next day also, if necessary.

3. SLP (C) has been filed by the State Government before the Hon'ble Supreme Court of India, New Delhi against the order passed on date - 20.06.24 by Hon'ble Patna High Court in CWJC No. 16760/2023 Gaurav Kumar and others vs. State of Bihar and others and all other related matters. . Therefore, applicants should be aware that the reservation wise vacancy in the published vacancy will be affected by the outcome of the order passed by the Hon'ble Supreme Court of India, New Delhi in the SLP filed by the Government of Bihar.

Applications are invited for the following positions under Bihar Rural Livelihoods Promotion Society (Jeevika) at District Level :

Job Description			
SI	Name of the Post	Vacancy	Eligibility Criteria
1.	<p>District Project Manager</p> <p>Pay: ₹ 51408/- to ₹ 84830/- (Monthly) (Excluding other benefits**)</p>	<p>(9 Position: 09 (UR-03, EWS-1, BC-02, EBC-1, SC-02)</p>	<p>i. PG degree/diploma in management / social work/ rural development / rural management from premier institutes with minimum 5 years of post-qualification relevant experience. Or ii. PG degree/diploma in management/ social work/ rural development/ rural management from any other institutes with minimum 7 years of post-qualification relevant experience. Or iii. Individuals from Bihar Administrative Services/line department with minimum 5 years of relevant experience are eligible to apply for the position. Relevant deputation norms/BRLPS policy would be applicable to them. They should have completed graduation to be considered for selection. Candidates from Administrative Service will be preferred. Or iv. Retired Officials from Govt., PSUs and Banks with enough zeal and willingness to work for the cause of the poor may also apply for this position. They should have completed graduation to be considered for selection. Candidates from Administrative Service will be preferred.</p> <p>Relevant Experience applicable for the candidates applying under Sl. No. i and ii above: S/he should have experience of successfully leading large and multidisciplinary team in livelihoods program / Capacity Building / HR Management / Social Mobilization / Financial Inclusion / Social Development / Project Management. S/he should have experience of coordination with State administration / district administration / local body. Having demonstrated leadership skills in rolling out livelihood interventions across State / District / local body.</p>
<p>Key Responsibility:</p> <ol style="list-style-type: none"> S/he will be the overall project in-charge and team leader at district level. S/he will be responsible for planning, execution and monitoring of all project activities at district level. S/he will be supervising the functioning of block units in the district and guide them to function uniformly and deliver quality results. S/he will be responsible to manage partnership, ensure rolling out of organisational system (HR, MIS, Admin, Fin., etc.) all across the district and ensure reporting. S/he will be responsible for ensuring fund flow and its effective utilisation by project units operational in the district. S/he will act as nodal person at district level for learning and knowledge management in the project. S/he will also be responsible for managing of CIF for larger livelihoods and social development activities. As team leader at district level, s/he will be ensuring improvement of service delivery and quality control in project activities across the district. S/he will also be responsible for nurturing the block level federations in the district. S/he will also have to undertake extensive field visit to ensure the quality project/program interventions. Any other task assigned time to time. 			
2.	<p>Manager-Livestock</p> <p>Pay: ₹ 36101/- to ₹ 50040/- (Monthly) (Excluding other benefits**)</p>	<p>(29 Position: 29 (UR-06, EWS-4, BC-02, BCW-2, EBC-8, SC-07)</p>	<p>i. PG degree/diploma in rural management/agri-business management from recognized institutes/ university with minimum 1 year of post-qualification relevant experience. Or ii. Post graduate in veterinary science/animal husbandry/dairy technology/fishery from recognized institutes/ university with minimum 2 years of post-qualification relevant experience. Or iii. Graduate degree in veterinary science/animal husbandry/ dairy technology/fishery from recognized institutes/ university with minimum 4 years of post-qualification relevant experience. Or iv. Individuals from Bihar Administrative Services/line department with minimum 5 years of relevant experience are eligible to apply for the position. Relevant deputation norms/BRLPS policy would be applicable to them. They should have completed graduation to be considered for selection. Candidates from Administrative Service will be preferred.</p>

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Or

iv. Retired Officials from Govt., PSUs and Banks with enough zeal and willingness to work for the cause of the poor may also apply for this position. They should have completed graduation to be considered for selection. Candidates from Administrative Service will be preferred.

Relevant Experience applicable for the candidates applying under Sl. No. i, ii and iii above:

The relevant work experience includes managing off farm/non-farm based livelihoods activities/ Micro-enterprise.

Key Responsibility:

1. S/he will be responsible for executing as well as managing partnership activities of the project at district level.
2. S/he will be also responsible for backward and forward linkages to the community institutions and federations related to Dairy and livestock promotion.
3. S/he will support and facilitate to District Project Manager [DPM] in planning all dairy based livelihoods activities in the district.
4. S/he will be also working as resource support available to Block Project Implementation Unit [BPIU] units for executing partnership-based activities or any other dairy and livestock-based livelihoods activities.
5. S/he will also have to undertake extensive field visit to ensure the quality project/program interventions.
6. Any other task assigned time to time.

Selection:

Shortlisted applicants will be invited to appear for participating in further stages of recruitment PPT Presentation & Personal Interview in a phased manner. List of applications received, shortlisted applications, dates and venue of tests for selection etc. would be posted in due course on <https://brlps.in>. Candidates are requested to visit the website frequently for announcements. All communication will be made through website only.

Selection Process:**Selection Procedure****Selection process consists of two stages:**

Stage – 1. Shortlisting of candidates for inclusion in further selection process in a ratio of 1:10 of the advertised vacancy (In case of multiple candidates coinciding at 10th number, all such candidates will be called for further selection process that may increase the number of candidates being call for the process) based on criteria as mentioned below:

Sl.	Criteria	Full Marks	Weightage of Marks Obtained	Remarks
01.	Percentage of marks obtained in the qualifying examination*	35	35%	$n/100 \times 35$. Where 'n' is marks obtained in the qualifying examination.
02.	Additional years of relevant experience	10	2 marks for every additional completed year of experience (In addition to minimum required). Maximum up to 10.	

Note: *Qualifying examination stands for such educational courses which are essential to qualify eligibility criteria of education, mentioned against the name of the post. The applicant should mention that qualifying examination only against the blank space provided in the Application Form for the entry of Qualifying Examination. If an applicant possesses more than one qualification that makes one eligible to apply for a position, in such cases discretion has been given to the candidates to choose the best one which benefits more to such applicant. Once the final submissions of application form done, no modification is allowed against qualifying examination in any circumstances.

Stage – 2. Document Verification with original certificates against the information provided in the Application Form

Prior to the participation in selection process of stage-3, top ten eligible candidates in the ratio of 1:10 derived from the criteria mentioned in stage-1 will be called for document verification. Keeping in view the absentee or disqualification of the candidates in document verification process, the number of candidates who will be called for document verification may increase depending upon availability of eligible candidates after final shortlisting of applications for a post. If candidates fall short from the list of top ten due to absence or disqualification then, that list will be filled up by the giving chance to next candidate who comes below the rank of 10 and so on. But, in no circumstances more than 10 candidates will be allowed to participate in the selection process of stage 3.

Stage – 3. This stage consists of Group Discussion (GD), PPT Presentation* and Personal Interview.

Note: * Candidate should carry his own laptop for preparing of PPT Presentation. A case/topic will be provided to prepare a PPT Presentation within 60 minutes from the time of handing over of the case/topic. You are required to handover a soft copy of your presentations in .ppt or .pptx format at the end of 60 minutes. Please note that the presentations of only such candidates who hand over the presentation in specified time will be accepted. The candidate will be allotted around 15 minutes for presentation before the panel.

Final Merit List will be prepared on the basis of criteria mentioned hereunder:

Criteria	Marks Assigned
Percentage of marks obtained in the qualifying examination: - 35% marks obtained in the qualifying examination	35
Additional years of relevant experience: - 2 marks for every additional completed year of experience (In addition to minimum required). Maximum up to 10.	10
GD	10
Test of MS Office Proficiency	10
PPT Presentation	10
Personal Interview	25
Total Marks	100

Minimum Cut off on Total Marks: UR- 60%, EWS/BC/EBC – 55%, SC/ST/Divyang- 50%

General Terms and Conditions:

- Applications will be accepted only through online mode. The Application Form through any other mode shall not be accepted.
- All candidates must email their final submitted Application Form along with all the required documents, needed to be uploaded on the website, as an attachment to the following email id: recruitment@brlps.in . Candidates must ensure to include their Application ID in the email subject line.**
- The Last Date for receipt of applications is up to 21st October, 2024. Applications beyond this date will not be accepted.
- Application Form of candidates who do not fulfil the eligibility criteria shall be rejected.
- Minimum Age limit is 18 years as on the last date of receipt of online application for all the posts.
- The maximum age limit as on last day of application: General/EWS Male-37 Years, Female UR/BC/EBC- 40 Years, Male BC/EBC- 40 Years, Male & Female SC/ST- 42 Years. Maximum age limit for retired officials from the government/PSU/Bank is 61 years. Against the maximum age limit, a total of 5 years age relaxation will be provided to the candidates currently working with the BRLPS.
- For the purpose of calculation of experience, the reference date will be the last date of receipt of online application.
- Reservation facility would be applicable only to the Bihar domicile candidates. The permanent address furnished in the application form shall be considered as domicile for the purpose of reservation.

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9. Retired Officials from Govt., PSUs and Banks /Serving State Government Officials must be in the grade pay of Rs. 5400/-or above as per the 6th Pay Commission norms.
10. Remuneration for retired Officials from Government of Bihar will be fixed as per the provision of Sankalp No. 10000 dated 10/07/2015 and Letter No. 3/M-63/2013 Sa Pra 8710 dated 11/08/2021.
11. Candidates are also advised in their own interest to apply online well before the closing date and not wait for the last date of submission to avoid possibility of link failure or any other technical issues whatsoever. There shall not be any responsibility of the BRLPS if any candidate fails to finally submit the Application Form before the last date of submission on account of aforesaid reasons or for any other reason beyond its control.
12. The candidates are required to fill the Online Application Form with correct and complete information carefully. If any incomplete or false information is furnished, then the candidate will be solely responsible for the same and on the basis of false and incomplete information, the Application Form shall be rejected at any stage of the selection process without giving any reason/ notice. On furnishing any false certificate or indicating wrong category in the Application Form or in case of any other default, the BRLPS may reject the candidature at any stage of the selection and take legal action against them.
13. In case it is found at any time in future that a Candidate has used/ uploaded the photograph and/ or signature of someone else in his/ her Application Form/ Admit Card or he/ she has tempered his/ her Admit Card/ result, these acts of the candidate shall be treated as Unfair means and legal action can be taken against them.
14. Only one application shall be submitted by each candidate for one position. In case, more than one Application i.e. multiple Application Forms are submitted by the same candidate, then the last application form correct in all respect shall only be taken into account for considering his/ her candidature.
15. Only such candidate shall be considered for selection who participates in all the stages of the Examination, and no exemption shall be granted to any candidate including that of OH Category from appearing in any part/ stage of the Examination for reasons whatsoever.
16. No person under Orthopedically Handicapped (OH) category shall be recruited unless he/ she is in good mental health and physically fit except to the extent of his/ her disability.
17. After final submission of the application form, any request with regard to change of category shall not be entertained. In case of women candidates, caste certificate issued from father's side shall only be treated as valid.
18. Print out of Application Form or hard copies of certificates/mark sheets are not required to be submitted by post.
19. Candidates must keep print out of Application Form, Photo ID, 03 (three) copies of coloured passport size photograph and 1 set of photo copy of all required certificates for fulfilment of eligibility criteria. Keep all documents in original also and produce the same at the time of document verification.
20. In case the Universities/Boards, award grades/CGPA/OGPA, the same will have to be indicated in equivalent percentage of marks as per the norms adopted by the respective University/ Board. In the absence of the same, the candidature will not be considered.
21. Shortlisting will be based on information provided by the candidates in the Application Form. No changes afterwards will be accepted in any circumstances.
22. Caste / Category Certificate (only for SC/ST/BC/EBC/EWS/Divyang/FF (applicable only to Bihar state) category candidates. In case of BC/EBC Candidates, BC/EBC caste certificate containing the non-creamy layer clause should be valid on the date of joining (issued within one year prior to the date of joining). BC/EBC Caste Name mentioned in certificate should tally letter by letter with Bihar Government list/notification. Caste Certificate as applied in the application must be issued from the level of SDO or above.
23. It is to be noted that if a candidate has been allowed to appear in the examination, it does not imply that the candidate's eligibility has been verified. It does not vest any right with such candidates to get appointment. The eligibility is subject to final verification by the Competent Authority. The candidate shall satisfy his/her eligibility before appearing in the interview and shall be personally responsible, in case, he/she is not found eligible to apply as per the given eligibility criteria.
24. Information uploaded on the official website of the BRLPS shall not be provided to the candidates or any other person under the Right to Information Act, 2005. The information uploaded on the official website of the BRLPS shall remain available for a specific period only. Therefore, the candidates are advised to download the uploaded information and keep it with them for future reference, if any. During the course of recruitment, neither any application under the R.T.I. Act shall be entertained nor any information shall be provided.
25. Any representation filed by any applicant in respect of recruitment shall not be entertained once the process is initiated.
26. Factual information under the R.T.I. Act shall be provided only after declaration of final result and which is not exempted under the act. Inferential questions or speculative questions shall not be answered under the R.T.I. Act.
27. In case a candidate is found providing incorrect information or his/ her identity is proved to be false at any time in the future, he/ she may, in addition to disqualification, debarred from the future recruitment of BRLPS, face legal action as per the law applicable and amount paid towards salary can be recovered by the BRLPS.
28. In case, it is found at any stage of the recruitment process that a candidate does not fulfil the eligibility norms and/ or that he/ she has suppressed/ twisted/ distorted or truncated any material facts, his/ her candidature shall stand cancelled without giving any reason and notice to the candidate concerned. If any of these shortcomings is detected even after appointment, his/ her service will be liable to be terminated and he/ she will be liable to punishment

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through proceedings as decided by the Competent Authority, legal action deemed fit can also be initiated against the candidate.

29. No person under Orthopedically Handicapped (OH) category shall be recruited unless he/ she is in good mental health and physically fit except to the extent of his/ her disability.
30. If two or more candidates secure equal marks, the candidate securing higher marks in the PPT and PI will be placed above and if the marks obtained in the PPT and PI are also equal, then the candidate born earlier will be placed above.
31. Waiting list shall remain valid for a period of one year from the date of its approval by the Competent Authority and may be extended for another one year in case of exigency.
32. Number of vacancies may be changed without prior notice and roster position will be accordingly revised.
33. 1 year relaxation in experience will be allowed to a working employee of BRLPS who has completed at least 1 year of service with BRLPS, as per the provision of BRLPS HRD Manual.
34. Candidates are requested to visit the website frequently for updates and other announcements. All recruitment related notification shall be brought to the notice of candidates only through the official website of the BRLPS. No personal communication shall be made in this regard.
35. Reservation would be applicable for recruitment on these positions as per the latest Reservation Policy of the Government of Bihar.
36. BRLPS reserves the right to cancel this recruitment process, fully or partially, at any stage. The BRLPS reserves the right to bring about changes in the selection procedure/ scheme of Examination.
37. There shall be no provision for re-evaluation/ re-checking/ scrutiny of the answer sheet/ score. No correspondence in this regard shall be entertained.
38. BRLPS reserves the right to shortlist candidates based on qualification and post qualification relevant experience.
39. Relevant experience is specific to the eligibility criteria and key responsibility as mentioned against the position.
40. Post qualification relevant experience for the position will only be considered. Experience of honorary position / as commission agent / Training / Internship / Article ship/ office bearer of Society/NGO will not be accepted.
41. The period of experience rendered by a candidate on part time basis, daily wages, visiting/ guest faculty will not be counted while calculating the valid experience.
42. Article ship/apprenticeship/internship/training outside job or working in self-owned enterprise/ or as an office bearer of NGO/Society will not be considered as experience.
43. Monthly Salary includes Basic Pay, House Rent Allowance, Project Allowance & Employees Provident Fund (Employers share).
44. **Other monetary benefits allowed to BRLPS employees include Child Education Allowance for a maximum of two living children Annual Increment at the rate of 5%, Performance incentive up to maximum of 30% of Annual Basic as annual pay, Self Learning Allowance, Accidental Insurance coverage, Medical Insurance cover for self & family, Laptop Maintenance Allowance, etc.
45. Contract will be till attainment of the superannuation age of 60 years for all candidates other than retired officials from Govt./PSU and Banks. Maximum age limit is 65 years for Retired Officials of Govt./PSU/Bank. Employees may be separated if not found suitable at the discretion of the management. The contract would also end with the closure of the BRLPS project.
- 46. Persons who had been separated from the BRLPS on disciplinary grounds need not apply as their candidature will not be considered.**
47. No TA/DA will be paid for attending selection process or for first joining of BRLPS.
48. There would be a probation period of 3/6 months.
49. The record relating to this recruitment would be available up to 6 months from the Date of declaration of final result and, thereafter, all examination materials of not selected candidates shall be weeded out and no communication in this regard shall be entertained with respect to this recruitment drive.
50. **List of Premier Institute:** All IIMs, Reputed Universities of US & UK, IRMA, IIFM, All IITs, XLRI, DSE, FMS, MDI, SPIJMR, BHU- FMS, FMS- Delhi, MANAGE, JNU- (MBA, Center for Informal Sector & Labor Studies, Center for the Study of Social System and Center for Economic Studies & Planning), All NIT- (Only B Tech & M-Tech), XIMB, CIMP, TISS, NIFT, CFTRI, NID, DMI, NIAM- Jaipur, VAMNICOM- Pune, XISS, IIIT-Allahabad, IIIT – Hyderabad, IARI-New Delhi, IVRI-UP, Delhi School of Social Work, Faculty of Ecology and Environmental Science, Nalanda University, Indian Institute of Health Management Research -Jaipur, Jamia Millia Islamia-(Department of Social work & MA in Mass Comm.), Indian Institute of Plantation Management-Bengaluru, KSRM, IIRM, IICD-Jaipur, NDRI- Karnal, CIFE-Mumbai, Vishwa Bharti, Shanti Niketan (Social Work), Xavier Institute of Development Action and Studies-Jabalpur, Azim Premji University-Bangalore, NIRD-Hyderabad, Department of Rural Development-Patna University, LN Mishra Institute of Economic Development and Social Changes- Patna
Professional Graduates with four years of course duration - Bihar Agriculture University-Sabour, Sanjay Gandhi Institute of Dairy Science and Technology, Birsa Agriculture University-Ranchi, GB Pant University of Agriculture & Technology, Orissa University of Agriculture and Technology, Bidhan Chandra Krishi Vishwavidyalaya-WB, Rajendra Agriculture University-Pusa, Benaras Hindu University (Institute of Agri. Science only), Assam Agriculture University, Jorhat Central Agriculture University-Imphal, Design Graduates from NIFT, Cluster Innovation Centre-Delhi University.

51. SLP (C) has been filed by the State Government before the Hon'ble Supreme Court of India, New Delhi against the order passed on date - 20.06.24 by Hon'ble Patna High Court in CWJC No. 16760/2023 Gaurav Kumar and others vs. State of Bihar and others and all other related matters. . Therefore, applicants should be aware that the reservation wise vacancy in the published vacancy will be affected by the outcome of the order passed by the Hon'ble Supreme Court of India, New Delhi in the SLP filed by the Government of Bihar.
52. Candidates belonging to BC, EBC, EWS & Unreserved categories shall have to pay a non-refundable application fee of Rs. 1000/- (Rs. One thousand only). Candidates belonging to SC, ST and Divyang (PH) categories shall pay a non-refundable application fee of Rs. 500/- (Rs. five hundred only). Reservation facility would be applicable only to the Bihar domicile candidates. Application fee has to be paid through **online** only while registering online. The application fee is exclusive of Bank charges, wherever applicable. Fees once paid is non-refundable and non-adjustable.

To apply online please visit: <https://brlps.in> and click on "Career". The link for receiving of application will be activated from 30th September 2024. The Last Date for receiving of application is 21st October 2024.

Instructions for Filling the Online Application Form: -

1. Candidates are advised to read the detailed advertisement carefully prior to filling the online application form. The candidate must ensure that he/she has an active e-mail ID and Mobile number. The e-mail ID and the Mobile number are required to be preserved till publication of final result. The candidate must also ensure the availability of all the relevant documents/ certificates at the time of filling the online application form.
2. For Applying Online, visit the "Career" tab in the menu of official website of Bihar Rural Livelihoods Promotion Society (BRLPS) (<https://brlps.in>).
3. Click on "Apply online".
4. Click on the link "Sign Up" to register.
5. On the registration page, a candidate is required to select Post Applied For then fill in his/ her Full Name, Adhar Number, Email ID and Mobile Number. Fields marked with asterisk (*) are mandatory. Prior to submission, the candidate must ensure that all the details filled in are correct in all aspects, as the data once submitted cannot be changed. After verification of data, registration number and password will be generated and the same will be communicated by E-mail.
6. Thereafter, the candidate will have to Login by using Registration Number and Password shared via Email.
7. After login, Form for detailed application will open where the data provided at the time of registration shall be visible in prefilled format and it cannot be altered.
8. At first, a candidate is required to fill in his/ her Personal Details and then click "Save as Draft".
9. Thereafter, the candidate is required to fill in Education Details and then click "Save as Draft".
10. Thereafter, the candidate is required to fill in Experience Details and then click "Save as Draft".
11. The candidate is required to upload the following documents at suitable place as specified in the Application Form :-
 - a) Scanned copy of recent passport size colour photograph
 - b) Scanned signature
 - c) Matriculation (10th) Certificate
 - d) Qualifying Qualification (which is essential for fulfilment of eligibility) – i. Mark sheet (Other than marks sheet will lead to rejection of application) ii. Document of conversion of grades/CGPA/OGPA etc in to percentage
 - e) All relevant Experience Certificates (As per the eligibility criteria)
 - f) Domicile Certificate, if applied in reservation category such as SC/ST/BC/EBC/EWS or Divyang
 - g) SC/ST/EBC or BC Non Creamy Layer/ EWS Certificate, if applicable
 - h) Certificate of Divyang, if applicableNote:- A candidate must select only one document at a time and upload the same, then proceed for uploading the next document.
12. Instructions to upload photograph and Signature: a) Size of the Photograph should be maximum 100 KB. b) Size of the Signature should be maximum 50 KB. c) Image should be in JPG/ JPEG/ PNG format.
13. Instructions to upload required Documents/Certificates: a) Size of the each document should be maximum 400 KB. b) Document should be only in JPG/ JPEG/ PNG format.
14. Uploaded photograph and signature (in running hand) must be clearly identifiable / visible, otherwise application of the candidate is liable to be rejected by the BRLPS and no representation from the candidate will be entertained by the BRLPS in this regard.

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15. The photograph of the candidate must contain his/ her full face, both ears and neck, in frontal view with a neutral, non-smiling expression and with open eyes directed at the camera. Make sure that the picture is in colour, taken against a light-coloured, preferably white, background. If the picture is taken on a sunny day, the Sun should be behind the candidate, or the candidate should place himself in the shade, so that the candidate is not squinting and there are no harsh shadows. If flash is used, it must be ensured that there is no "red-eye". Photograph with caps, hats, sunglasses and dark glasses must not be uploaded. Religious headwear is allowed but it must not cover the face. If candidates wear power glasses, it must be ensured that there are no reflections and the eyes can be clearly seen.
16. The applicant has to sign on white paper with Black pen in running hand. The signature must be signed only by the candidate and not by any other person. The Signature will be used for the purpose of verification during the recruitment process. If at any stage of recruitment process, the Candidate's signature does not match the signature on the **Application Form**, the candidate will not be permitted to take the examination and his candidature shall be cancelled.
17. After all details are filled in the Application Form, candidate has to verify all the details on the Print Preview page and after clicking the check box, the "Final Submission" button shall be visible. Prior to proceeding for Final Submission, candidate must preview the application form and ensure that all the details filled in are correct in all aspects and then proceed further. After final submission, no change/ alteration shall be allowed and any deviation from the data appearing in the certificates/ documents, noticed at later stage shall lead to disqualification.
18. The candidates must take printout of the finally submitted online Application Form reflecting therein the Final Submission and retain the same along with relevant uploaded documents for producing the same at the time of document verification.
19. Candidates are advised to apply much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability/ failure to log on the BRLPS website on account of heavy load on Internet/ Website/ Server. The BRLPS shall not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the BRLPS.
20. **All candidates must email their final submitted Application Form along with all the required documents, needed to be uploaded on the website, as an attachment to the following email id: recruitment@brlps.in . Candidates must ensure to include their Application ID in the email subject line.**
21. Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be summarily rejected.

Disclaimers: Mere eligibility does not guarantee a job.

**Chief Executive Officer-cum- Mission Director,
Bihar Rural Livelihood Promotion Society**

Canvassing in any form shall be a disqualification.